How to Design and Deliver Training Programs

with Jeff Toister



Auto-Billing Scenario

You've been asked to train Customer Service Representatives (CSRs) on auto-billing, where monthly payments are automatically deducted from a customer's credit card or bank account. The goal is to offer the service to customers who call to make a late payment and get 75% of them to sign-up.

Your needs analysis revealed that CSRs don't consistently offer auto-billing to customers who pay late because they don't know how to use the auto-billing offer as a way to de-escalate a customer who is upset about a late payment fee. A survey of CSRs also revealed most don't know all of auto-billing's features and benefits, such as a one-time waiver of a late payment fee when a customer signs up.

Activity

Activity
Write an A-B-C-D learning objective for the training described above.
A = Audience:
B = Behavior:
C = Condition:
C – Condition.
D = Degree:
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A-B-C-D objective: