

## Sample Training Project

### Overview

Your task is to design and deliver a training activity that achieves the learning objective described below.

### Learning Objective

Each participant will recall the three types of gaps that training can solve with 100% accuracy.

### Answer Key

- Knowledge
- Skill
- Ability

### Process

Follow the ADDIE model to create your training program.

A = Analyze

D = Design

D = Develop

I = Implement

E = Evaluate

**Take-Away 1**

**Skill-Building Plan**

Complete?	Date Due	Action

**Take-Away 2**

**Skill-Building Plan**

Complete?	Date Due	Action

**Take-Away 3**

**Skill-Building Plan**

Complete?	Date Due	Action